

No.F.4 (20)-H&SC /PL/2012-13/...3104-14
Government of Tripura
Directorate of Horticulture & Soil Conservation.
Tripura

Dated, Agartala, the..28..th.....6./.....2013

Short Notice Inviting Quotation(SNIQ)

The undersigned invites quotation from the interested publishing or printing houses of reputation for rate of Printing charges for booklet in Bengali as per particulars given below:-

SL No.	Item of work	Specification of booklet	Quantity (nos).	EMD	Date & time of dropping quotation
1	Printing including designing of Booklet in Bengali	1/4 th Demy size Multicolor/Pages 16+4/ inner pages 90 GSM Glossy imported Art paper / Cover with 220 GSM Glossy imported Art paper / Binding with Centre stitch	2000 (approx)	Rs.1500.00	07.07.2013 at 11 Am. to 3 Pm. At Directorate of Horti.& Soil Conservation

Terms & Condition:-

1. Rate per page to be quoted in plain paper including cover & back page, customary taxes should be shown separately.
2. Delivery of Booklet should be made as per date given in the work order.
3. The tender may be opened on the same date of receiving quotation or on the following working day by the Head of Office of this Directorate.
4. Nos of Book let may increase or decrease while placing the work order
5. Quotationers or their representatives may remain present at the time of opening of quotation.
6. Documents to be enclosed with the quotation: Registration of the printing press / Publishing house, IT & ST clearance, EMD on any nationalized bank in favour of Asstt. Director, D.D.O, Dte.of Horti. & Soil Conservation, signed copy of SNIQ.
7. DH&SC reserves the right to accept or cancel any or all the quotations without assigning any reason what so ever before or after receiving the bid.
8. Final printing will be undertaken, only after official communication of draft final copy of the booklet.


Director
Horticulture & Soil Conservation,
Tripura