Government of Tripura  
Office of the Deputy Director of Horticulture  
Sepahijala, Bishalgarh, Tripura  

F.No.4(1)/DDH /SPJ/OS & S/2015/ 187 -201  
Dated, Bishalgarh, the 25/07/2015  

**Notice Inviting Re-Quotation (2nd call)**

Sealed Quotations are invited, on behalf of the Governor of Tripura, from interested lawful owners of light vehicle (Maruti Suzuki EECO) having valid registration and commercial permit issued by the Transport Authority of Tripura for hiring on rental basis initially for a period of 3(three) months or more for use within the State on the following terms & conditions.

Quotations should be written in plain paper as per format given below:-

<table>
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<tr>
<th>Particulars</th>
<th>Year of manufacturing &amp; date of purchase of the vehicle</th>
<th>Name &amp; address of the owner</th>
<th>Rate</th>
<th>Particulars of earnest money</th>
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<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
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**TERMS & CONDITIONS:-**

1. Quotations will be received on 10th August, 2015 up to 3.00 PM and will be opened on the same day at 4.00 PM, if possible.
2. The rates for 1(One) vehicle should be quoted both in figures and words clearly for detention charge per day and for per Km run as asked in the above mentioned format.
3. The quoted rate should not exceed the Finance Department's upper ceiling of hiring as under:-
   a) Detention charge Rs. 360/- per day
   b) Charge Rs. 3.15 per Km run
   c) Duties beyond 8 hours overtime @ Rs. 9/per hour subject to maximum of Rs.36/per day
4. The Quotations(2nd call) should be submitted in sealed cover duly superscripted as “QUOTATION FOR HIRING OF VEHICLE” to the Deputy Director of Horticulture, Sepahijala, Bishalgarh, Tripura.
5. The vehicle should have valid commercial permit along with all required valid documents (road tax clearance, insurance papers etc.) as per Motor Vehicle Act. Copies of which are to be attached along with the sealed quotation.
6. The vehicle should be in good running condition and befitting for attending smooth & proper journey.
7. Hiring of vehicle shall be valid initially for 3 (Three) months and if necessary, it may be extended on satisfactory service.
8. Hiring of vehicle may be discontinued at any time with a short notice.
9. Vehicle owner will be responsible for making provision of POL etc. and necessary repairing/maintenance, as and when required.
10. Vehicle owner shall have to provide minimum accessories & dusters and liveries for the driver(s).
11. Vehicle should be placed within 5(five) days from the date of issue of final order.
12. In case of repair, a similar vehicle shall have to be provided by the owner as replacement during the days of repairing.
13. No charges will be paid for any holiday/Sunday or off-day, if the vehicle is not used.
14. If the vehicle is required for any holiday/Sunday, the driver concerned will be informed well in advance.
15. The owner/driver shall have to place the vehicle on demand during holiday / Sunday.
16. Quotations (2nd call) should be supported by the relevant valid documents of the vehicle.
17. Quotationers shall have to deposit an earnest money to an amount of Rs. 510/- per vehicle in the shape of D-Call drawn in favour of Dy. Director of Horticulture, Sepahijala Tripura.
18. No Quotations will be entertained without earnest money.
19. Quotationers or their representatives may remain present at the time of opening of tenders.
20. Earnest money will be refunded, if the rate offered by the Quotations is not accepted.
21. Earnest money will be forfeited, if the owner fails to provide the vehicle within the stipulated period.
22. A driver having valid license should be placed with the vehicle and all expenditure of the driver should be borne by the owner. Photo copy of driving license of the driver should be furnished to the undersigned before reporting for the duty & also in subsequent cases, if the driver is changed/replaced.
23. If the condition of the vehicle & service of the driver are not found satisfactory, the vehicle will be discontinued accordingly.
24. Log book in the prescribed format is to be maintained by the owner & day to day journeys etc. are to be entered with the signature of controlling officer.
25. Bill in triplicate in favour of the Deputy Director of Horticulture, Sepahijala, Bishalgarh along with the logbook is to be submitted to the undersigned for releasing payment on monthly basis.
26. Taxes etc. as admissible will be deducted from the bill at source. TDS certificate will be issued on submission of requisition.
27. The undersigned reserves the right to accept or reject any quotation including any lowest rate without assigning any reason.

( PRADIP KUMAR PAUL)
Dy. Director of Horticulture
Sepahijala, Bishalgarh, Tripura

Copy to:-
The Director, ICA, Govt. of Tripura, Agartala along with 10(ten) copies of Press Notice Inviting Re- quotation(2nd call) with a request to publish in any 3(three) leading local newspapers on 31st July’2015 or 2nd August’2015.
Copy also forwarded with a request for wide publicity to:-
1. The Director of Agriculture, Tripura
2. The Director of Horticulture & Soil Conservation, Tripura
3. The Joint Director of Agriculture, SARS, AD Nagar
4. The Executive Engineer (Mech), Matripally, Badharghat
5. The DDA, West/Sepahijala
6. The DDH, West/Sepahijala
7. The SH & SC, Bishalgarh/Sonamura
8. The S.A, Bishalgarh/Melaghar
9. Notice Board of this office
10. www.tender.gov.in for publication

( PRADIP KUMAR PAUL)
Dy. Director of Horticulture
Sepahijala, Bishalgarh, Tripura